MERRITT ISLAND REDEVELOPMENT AGENCY
BOARD OF DIRECTORS MEETING AGENDA
Thursday, June 24, 2021 - 2:00 P.M.

WELCOME TO THE MIRA BOARD OF DIRECTORS MEETING. MIRA VALUES YOUR ATTENDANCE AND REQUESTS THAT SPEAKERS APPEARING UNDER THE PUBLIC COMMENT SECTION OF THE AGENDA LIMIT THEIR COMMENTS AND/OR PRESENTATION TO MATTERS UNDER THE BOARD'S JURISDICTION. IF YOU WISH TO SPEAK TO ANY ITEM ON THE AGENDA, PLEASE WAIT UNTIL THAT ITEM HAS BEEN CALLED. PERSONS ADDRESSING THE BOARD SHALL HAVE FIVE MINUTES TO COMPLETE HIS/HER COMMENTS ON EACH AGENDA ITEM.

Welcome - Call to Order
Introduction of New Board Member
Pledge of Allegiance
Public Comment – Announcements

I. Consent:

A. Approval of May 27, 2021 Minutes (action item)

II. Development Presentations

A. Rezoning Request; BU-1 to RU-2-15; Palmetto Ave. & Burnwood Ave. ; Schwab Construction Group Inc. (action item)

III. New Business:

A. Veterans Memorial Park – Identification of Phase II A. Improvements (action item)
B. Bylaws Draft Review (action item)
C. Maintenance Contract for Bus Shelters – (action item)
D. Bus Shelter Expansion Project Phase II (action item)

IV. Ongoing/Old Business Status Updates

A. Griffis Landing Projects
B. Creative Services RFP
C. Stakeholders Meetings for Master Redevelopment Plan Update
D. Veterans Memorial Donor Landscaping Plan

V. Board Reports and Presentations:

Larry Lallo, Executive Director
Cindy Thurman, Land Development Manager
Justin Caron, Assistant County Attorney
Eddie Lebron, Chairman
Andy Barber, Board Member
Wendy Ellis, Board Member
Marcus Herman, Board Member
Jack Smink, Board Member
Jack Ratterman, Board Member
Nicole Morgan, Board Member

Adjourn

The next regularly scheduled meeting of the MIRA Board of Directors is scheduled for July 29, 2021 2:00 P.M.

MERRITT ISLAND
REDEVELOPMENT AGENCY

MERRITT ISLAND REDEVELOPMENT AGENCY
June 24, 2021

ITEM I.A.

AGENDA REPORT ITEM:	Consent Agenda
PROJECT:	May 27, 2021 Board Meeting Minutes
Requested Action:	Approval
Summary Explanation & Background:	
Fiscal Impact:	None
Exhibits Attached:	May 27, 2021 Board Meeting Minutes

MERRITT ISLAND REDEVELOPMENT AGENCY BOARD OF DIRECTORS
Meeting Minutes May 27, 2021 – 2:00 PM

MEMBERS PRESENT
Eddie Lebron, Chairman
Andy Barber
Marcus Herman
Jack Ratterman
Nicole Morgan
Wendy Ellis
Jack Smink

MEMBERS ABSENT

AGENCY STAFF
Larry Lallo, MIRA Executive Director
Cindy Thurman, Land Development Manager
Cheryl Hurren, Admin. Assistant to Director
Justin Caron, County Attorney's Office

GUESTS

CALL TO ORDER AND ROLL CALL
The Board began with the Pledge of Allegiance and Chairman Lebron called the meeting to order at 2:02 p.m.; Ms. Hurren completed a roll call of the Board Members.

PUBLIC COMMENT/ANNOUNCEMENTS: None

I. Consent Agenda
A. Approval of April 29, 2021 Meeting Minutes:

Board Member Barber made a motion to approve the April 29, 2021 meeting minutes. The motion was seconded by Board Member Morgan. The motion was .approved.

II. Development Presentations:
A. Rezoning Request: Southeast corner of Palmetto Avenue & Burnwood Drive; BU-1 to RU-2-15; Schwab Construction Group, Inc. (Action Item) - Request was approved, with special request from the Board for the Developer to present at the meeting next month.

Board Member Herman made a motion to approve the rezoning request from BU-1 to RU-2-15. The motion was seconded by Board Member Barber. The motion was approved.

B. In-Process Development Presentations/Current Developments: Land Development Manager Thurman took the Board through a PowerPoint presentation of upcoming/pending reviews. As to a new Waffle House proposal, the Board expressed a preference for less of a corporate stamp with a design inclined more towards an Island aesthetic; At this time, plans are that the current Pizza Hut building will be torn down but the Oak tree will remain; The car wash going in between Starbucks and Pioneer Road brought up questions regarding access and egress; The Plumosa Business Park Site Plan being developed behind Burger King on S.R. 520 will be complicated by the adjacent private alleyway which poses possible site development and long term property management issues. The question was asked if MIRA could somehow assist? There was discussion, that MIRA possibly approve in the future either a capital investment infrastructure assistance grant program specifically tied to a property's increment tax serving as a development incentive grant over a specified time period, as the developer reaches specific development goals, on a reportable basis. Another option could be an amendment/addition to the Commercial Façade Improvement Program.

III. New Business:

A. By-Laws Presentation Review (action item): A copy of the current By-Laws was provided to the Board Members in their meeting packet for review; it was requested any suggestions be submitted to the Director before the next meeting on June 24. There was discussion on the Director's spending authority which is $5,000 without Board approval. Director Lallo and Attorney Caron discussed the County's authority given to County Directors including Larry, of up to $14,999. Board Member Ellis recommended that Director Lallo be afforded the authority to go above $5,000 to $14,999 with a discussion and approval by the Chairman of the MIRA Board, in those times where timing is critical to move on a project or program. The By-Laws will return next month with this and any suggestions presented for a vote.

B. Election of Officers (Action Item): Marcus Herman was nominated by Member Smink for the Chairman's position.

Board Member Smink made a motion to nominate Board Member Herman as Chairman. The motion was seconded by Board Member Morgan. The motion was unanimously approved.

Board Member Herman made a motion to nominate Board Member Lebron as Vice-Chairman. The motion was seconded by Board Member Ellis. The motion was unanimously approved.

C. Maintenance Contract for Bus Shelters: Director Lallo requested that the Board approve our moving forward with obtaining informal bus shelter maintenance quotes for the 4 new shelters that are in our pilot program pursuant to our interlocal agreement requirements with Space Coast Area Transit. County Purchasing requirements enable an informal quoting process, if project pricing is $14,999 or less, and contracts do not exceed one year.

Board Member Ellis made a motion to have Larry obtain informal quotes for maintenance for our Bus Shelter Pilot Program required maintenance. The motion was seconded by Board Member

Smink. Discussion on making a list for maintenance costs. Larry will work with Jack Ratterman on this, and send to him for input. The motion was unanimously approved.

There was further discussion as to our next phase of the Bus Shelter program, which is in the CIP. It was suggested that four of the twenty-year-old "20/20 Media" bus shelters remaining in place on SR 520 could be renovated and used in addition to the 4 new ones we have planned in the CIP. The discussion concerning the older shelters involved the benches not being made to discourage sleeping on them; they're not lighted; riders can experience extreme heat, as the shelters do not have perforated walls for air flow; they do not have Bigbelly Trash Cans, nor are they branded; they are not ADA compliant and the trash capacity is very low, and difficult to maintain on a regular basis. The D2 office has been receiving complaints. There is a meeting next month set with Space Coast Area Transit to discuss site placement of the new shelters and Director Lallo, Member Ellis, and Mike McGrew from Facilities. Are invited. Member Smink encouraged a review of the 20/20 bus shelters and how they might be updated for use until another 4 new ones could be installed. Larry will report at next meeting. He has inspected the shelters a few months ago.

D. Veterans' Memorial Park Amphitheatre Site Plan Engineering Contract with Bussen-Mayer: (Action Item) – it is necessary to contract for engineering, surveying, and related consulting services for the Veterans' Memorial Park Amphitheatre site plan modifications; required site permitting modifications, and engineering for connections to public sanitary sewer that are necessary to accommodate the recent concept sketch approved by the MIRA Board on April 29, 2021. The amount of the proposal is $33,710.

Board Member Barber made a motion to approve Bussen-Mayer's Amphitheatre Site Plan Proposal in the amount of $33,710 as submitted. The motion was seconded by Board Member Smink. The motion was unanimously approved.

IV. Ongoing/Old Business Status Updates

A. **Creative Services RFP** – Director Lallo said this RFP is out for bid and will close on May 28-2021. It is possible different contracts could be awarded for services ranging from web development to social media strategy/implementation to graphic design.

B. **Medal of Honor Site Location Follow-Up**: In trying to agree on a new site for the River Rats' Medal of Honor Site, the Our BMEG Engineer recommended Option 6 on a site map sent out to the Board. There was a discussion that MIRA would fund a sea wall and foundational paver elements, per Commissioner Lober's request, which would serve to set the tone for the future permanently creating a place for the Medal of Honor Tribute area.

Board Member Ratterman made a motion to approve Option 6 for location of the Medal of Honor Site at the Veterans' Memorial Park. The motion was seconded by Board Member Smink. The motion was unanimously approved.

C. **Stakeholders Meetings for Master Plan Update Scheduling:** Manager Thurman is seeking dates for the Stakeholders Meetings to discuss the Mall Area Concept and Barge Canal Concept Planning in support of updating the Redevelopment Master Plan. Ms. Thurman asked the Board to send names and contact information on anyone they feel should be invited.

D. **East S.R. 520 Safety Median Extensions Landscaping Project:** Susan Hall is working on a local FDOT Program to reduce landscaping intensity, reduce management and maintenance costs and lighten commitment long term, versus entering into a perpetual Joint Participation Agreement with FDOT.

V. Board Reports and Presentations:

Larry Lallo, Executive Director: $50,000 Charitable Gift Agreement has been signed by all parties. Architect is preparing a final scope of work and probable cost estimates.

The $300,000 Brownfield Assessment Grant application was not approved, though we continue to score in the range of 95%. The grant is very competitive. Larry will have a debrief meeting with the EPA.

Director Lallo will check with the County on the procedure, and possibly sending out a Performance Evaluation to the Board for consideration.

Director Lallo is to present at North Merritt Island Homeowners Association on 7-5-21.

Director Lallo is graduating in July from 18-month Brevard County Executive Leadership Institute.

Surveys for information have gone out on North Merritt Island and the information will be used in updating the Master Plan.

Cindy Thurman, Land Development Manager: CFX is proposing to the County Commissioners, a study to evaluate their taking over ownership of SR 528 from FDOT. This could potentially require tolls, that would affect the entrance way here on 528, not to mention the daily expense for Merritt Islanders.

Jason Caron, Assistant County Attorney: No report.

Eddie Lebron, Chairman: No. Report

Andy Barber: No Report

Marcus Herman: No Report – left at 4:00 p.m.

Wendy Ellis: No Report

Jack Smink: Absent

Jack Ratterman: No Report

Nicole Morgan: No Report

Adjourned at 4:22 p.m.

The next regularly scheduled meeting of the MIRA Board of Directors is June 24, 2021 at 2:00 p.m.

MERRITT ISLAND
REDEVELOPMENT AGENCY

MERRITT ISLAND REDEVELOPMENT AGENCY
June 24, 2021

ITEM II.A.

AGENDA REPORT ITEM: Development Presentation

PROJECT: Rezoning Request; Palmetto Avenue & Burnwood Drive BU-1 to RU-2-15; Schwab Construction Group Inc

Requested Action Review and Approval

Summary Explanation & Background:

- The purpose of this agenda item is to review an application for Rezoning from BU-1 to RU-2-15.
- The property is located south of Palmetto Avenue and Burnwood Drive.
- The property owner is the Schwab Construction Group, Inc. submitted by Daniel Lee Schwab.
- No CUP is being requested.
- Construction is planned for a 13-townhome subdivision development. The current commercial zoning does not allow this use.
- The rezoning from commercial to multi-family is an acceptable use within MIRA's Redevelopment Plan. The property is located with the 520 Commercial Core and was once an area developed as single family and adjacent to single-family mobile homes.

Fiscal Impact: None

Exhibits Attached: Application for Zoning Action

2725 Judge Fran Jamieson Way
Building A, Room 114
Viera, Florida 32940
321-633-2070

BOARD OF COUNTY COMMISSIONERS

MIRA

Application for Zoning Action, Comprehensive Plan Amendment, or Variance

Applications must be submitted in person. Please call 321-633-2070 for an appointment at least 24 hours in advance. Mailed, emailed, or couriered applications will not be accepted.

PZ # 21Z00015

Existing FLU: CC COMMUNITY COMMERCIAL Existing Zoning: BU-1

Proposed FLU: NA Proposed Zoning: RU-2-15

PROPERTY OWNER INFORMATION

If the owner is an LLC, include a copy of the operating agreement.

Daniel Lee Schwab — Name(s)
SCHWAB CONSTRUCTION GROUP INC — Company

141 BURNWOOD DR — Street
MERRITT ISLAND — City
FL — State
32952 — Zip Code

tdschwab17@yahoo.com — Email
Phone
321-446-8411 — Cell

APPLICANT INFORMATION IF DIFFERENT FROM OWNER:

☐ Attorney ☐ Agent ☐ Contract Purchaser ☐ Other _____

Name(s)
Company

Street
City
State
Zip Code

Email
Phone
Cell

APPLICATION NAME

- [ ] Large Scale Comprehensive Plan Amendment (CP) (greater than 10 acres)
- [ ] Small Scale Comprehensive Plan Amendment (CP) (less than 10 acres)
- [ ] Text Amendment (CP): Element _____
- [ ] Other Amendment (CP): _____
- [x] Rezoning Without CUP (RWOC)
- [ ] Combination Rezoning and CUP (CORC)
- [ ] Conditional Use Permit (CUP)
- [ ] Binding Development Plan (BDP)
- [ ] Binding Development Plan (BDP) (Amendment)
- [ ] Binding Development Plan (BDP) (Removal)
- [ ] Variance(s) (V) (building permits will not be approved until 30 days after the date the order is signed)
- [ ] Administrative Approval of Setbacks, Lot Size, or Accessory Structures
- [ ] Administrative Approval of Flag Lot or Easement
- [ ] Administrative Approval of On-Premises Consumption of Alcoholic Beverages for Restaurants / Snack Bars
- [ ] Other Action: _____

Acreage of Request: 0.94

Reason for Request:

the planned construction is for 13 townhome subdivision and the current commercial zoning does not allow this use.

The undersigned understands this application must be complete and accurate prior to advertising a public hearing:

- [x] I am the owner of the subject property, or if corporation, I am the officer of the corporation authorized to act on this request.
- [ ] I am the legal representative of the owner of the subject property of this application. (Notarized Authorization to Act must be submitted with application)
- [x] An approval of this application does not entitle the owner to a development permit.
- [ ] For Variances, I understand that building permits will not be approved until 30 days after the date the order is signed, in order to comply with the appeal procedure.
- [x] I certify that the information in this application and all sketches and data attached to and made part hereof are true and accurate to the best of my knowledge.

Signature of Property Owner or Authorized Representative

5/3/2021
Date

State of Florida

County of Brevard

Subscribed and sworn before me, by ✓ physical presence or _____ online notarization,

this 3 day of, May, 20 21, personally appeared

Daniel Schwab + Patricia Schwab, who is personally known to me or produced

FLDL as identification, and who did / did not take an oath.

Notary Public Signature

Seal

KRISTEN CHAMPION
Commission # GG 285970
Expires December 19, 2022
Bonded Thru Troy Fain Insurance 800-385-7019

Office Use Only:

Accela No. 21Z00015 Fee: $1,596.00 Date Filed: 5-3-21 District No. 2

Tax Account No. (list all that apply) 2426535

Parcel I.D. No.

24	36	35	00	9	—
Twp	Rng	Sec	Sub	Block	Lot/Parcel

Planner: PB Sign Issued to: code enforcement Notification Radius: 500

MEETINGS	DATE	TIME
☒ P&Z	July 12, 2021	3:00 p.m.
☐ PSJ Board		
☐ NMI Board		
☐ LPA		
☐ BOA		
☒ BCC	August 5 2021	5:00 p.m.

Wetland survey required by Natural Resources ○ Yes ⊗ No Initials PB Per LeeAnn

Is the subject property located in a JPA, MIRA, or 500 feet of the Palm Bay Extension?

⊗ Yes ○ No If yes, list MIRA

Location of subject property: Southeast corner of Palmetto Ave and Burnwood Dr.

Description of Request: Rezone From BU-1 to RU-2-15

12/19

ACCELA # 21Z 00015

DOCUMENT SUBMITTAL REQUIREMENTS

Application type	Application	Authorization to Act Form[1]	Recorded Property Deeds	Legal Description of Request[2]	Certified Survey[8]	Property Appraisers Map	Concurrency	School Concurrency[3]	Wetland Survey[4]	CUP Worksheet & Sketch[5]	Comp Plan Information[6]	Notice to Applicants	Neighbors Affidavit[7]	Letter to Zoning Official	Variance Hardship Worksheet[9]	***Additional Documentation**	Fees
	NUMBER OF COPIES REQUIRED																
Staff to check indicating receipt	✓	NA	✓	NA	✓	✓		✓	NA			✓					✓
Comprehensive Plan Amendment[6]	1	1	1	2	2	1		1			1					*	Y
Zoning request	1	1	1	1	1[8]	1	1	1	1			1				*	Y
Conditional Use Permit (CUP)	1	1	1	1	1[8]	1				1		1					Y
AA – Waiver	1	1			1	1							1	1			Y
AA – Easement or Flag lot	1	1	1	1	1	1											Y
Variance	1	1	1	1	1	1									1	*	Y

[1]If the property is not owned in entirety by the applicant, either an Authorization to Act form or a notarized letter from each/all property owners of the subject property is required.

[2]Legal Description must be typed on a separate sheet, if not easily described on the deed.

[3]School Board Concurrency application is required if the request represents an increase of more than one residential unit.

[4]Wetland Survey required on Commercial or Industrial property.

[5]CUP applications require a completed worksheet and a sketch plan with the application signed by a planner.

[6]Must include Comprehensive Plan Amendment supplemental form reviewed by a planner prior to submitting formal application. The supplement must include a written statement explaining the rational and the appropriate data and analysis necessary to support the proposed change.

[7]Administrative waivers requiring a signed affidavit from all abutting property owners indicating no objection to the requested waiver of lot size, width or depth requirement. The affidavit must state the specific request.

[8] Survey must be submitted if requested by staff.

[9] Variance Hardship Worksheet must be filled out completely, addressing the six criteria for a hardship.

***Additional information may be requested by staff dependent upon the requested action. These include but are not limited to impact analysis studies:**

Traffic Impact Analysis (TIA): TIA must be submitted if required by the County Traffic Engineer. Analysis methodology must be coordinated with the Traffic Engineering Office.

Environmental Impact Analysis: The analysis must be conducted by a qualified environmental professional and dated less than one year old. The analysis must document the types of habitat found on site; identify vegetation types, soils types, wetlands, floodplain; and any other environmental concerns.

Water and Sewer Demand: Identify the potable water and sanitary sewer demand for the amendment based on the current and proposed future land use designations using the per capita water and wastewater standards of the applicable service provider.

CALCULATION OF PUBLIC HEARING APPLICATION FEES -ZONING OFFICE

PUBLIC HEARING APPLICATION FEES	BASE FEE	ACREAGE FEE	UNIT FEE	SUB-TOTAL
REZONING				
Environmental Area	511.00			
Residential Professional	960.00			
General Use and Agricultural Use	849.00*	(-5) x 24**		
Single-Family Residential	849.00*	(-5) x 24**		
Single-Family Mobile Home	849.00*	(-5) x 24**		
Commercial/Planned Commercial	1,184.00	( ) x 24		
Tourist Commercial	1,855.00	( ) x 45		
Industrial/Planned Industrial	1,855.00	( ) x 45		
Planned Unit Development	5,661.00	( ) x 45		
Single-Family Attached Residential	960.00		( ) x 24	
Multiple-Family Residential	960.00	+	(14) x 24	336 1,296.00
Recreational Vehicle Park	1,408.00		( ) x 24	
Mobile Home Park/Mobile Home Co-op	1,408.00		( ) x 24	
CUP'S OR ROU APPLICATIONS				
Fee per request (with rezoning)	447.00			
Fee per request (without rezoning)	849.00			
OTHER APPLICATION FEES				
Consultant fee Retainer per Tower Application	6,934.00			
Transfer of Development Rights	1,520.00			
Comprehensive Plan Appeals (Vested Rights)				
One (5.0 acres or less) Single-family residential	433.00			
All other Appeals	1,733.00			
Variance/Appeals of Administrative Interpretation				
Base Fee	598.00			
Fee for each additional request	182.00			
Special Hearing Fee for P & Z / LPA	3,692.00			
Special Hearing Fee for BOA	1,872.00			
All Other Unlisted Zoning Applications	849.00			
Miscellaneous				
COMPREHENSIVE PLAN AMENDMENTS				
Small Scale Amendment	919.00			
Large Scale Amendment	1,785.00	$43 per acre		
Maximum Fee on a Single Application	17,334.00			
			SUB-TOTAL ***/****	$1,296.00
FEES COLLECTED FOR ADMINISTRATIVE ACTIONS				
Office of Natural Resources zoning review (if applicable)	300.00			300.00
flag lot &/or easement review	360.00			
Land Development PUD review	100.00			
flag lot &/or easement review	150.00			
Address Assignment review of flag lot &/or easement	100.00			
Zoning fee	277.00			
BASE FEE ADJUSTMENTS				
* If area for these requests have the potential for only one more lot, the fee is	288.00			
** Maximum acreage fees for these requests shall be	2,240.00			
*** Maximum Planned Unit Development Fee shall be	13,432.00			
**** Maximum fee for all other zoning requests shall be	8,955.00			
			TOTAL	$1,596.00

Rev. 1-19-2017

Planning & Development

Planning & Development
Central Cashier
2725 Judge Fran Jamieson Way
Building A, Room 114
Melbourne, FL 32940

RECEIPT OF PAYMENT

Payment Date: 5/3/2021
Receipt #: 608583
Transaction Id# 2938

Payment Method	Payment Reference #	Amount Paid	Comments
Check	2938	$1,596.00	
		$1,596.00	Total

165 PALMETTO AVE, MERRITT ISLAND, FL 32952

Zoning Rezoning $1,596.00

21Z00015

Fee	Invoice #	Amount
Zoning - Natural Resources Review	721999	$300.00
Zoning - Variance	721999	$1,296.00

Grand Total $1,596.00

Additional Fees may apply to obtain a Certificate of Completion, a Certificate of Occupancy, Pre-Power, or Final Inspection.
To verify fees please visit the Brevard County Planning & Development Search.
www.brevardcounty.us/PlanningDev
P (321) 633-2068 F (321) 633-2052

Zoning Information Worksheet

Owner(s): Schwab Construction Group Inc.
(Does this match the warranty deed?)

Applicant(s): Patricia A. Schwab
(Does this person have authorization from everyone listed on the warranty deed?)

Parcel ID#: 24-36-35-00-9
(If more than one parcel, they must share a property line to be on the same application.)

Present Zoning: BU-1

Is there a BDP or a CUP on the property? Yes/No: _____ (If yes, attach BDP)

Existing BDP states: NA

Requested Zoning/CUP: RU-1-15

BDP Requested? Yes/No:

If CUP Request, do you have a CUP worksheet filled out by the applicant? Yes/No

Previously Approved Zoning Actions on lot:
DNZ 3731

Is this a non-conforming lot of record? Yes/No: Why?
Non-Conforming to:

Is this a substandard lot? Yes/No: Why?

What is the FLU Designation of the property?: CC

- Is the requested zoning consistent with the FLU? Yes/No (See compatibility table)
- If no, what is the requested **small scale plan amendment**? (Must be 10 acres or less)

NA

Character of the Area – List the recent zoning changes in same section? (Last 3 years)
Action #, Date of action and State what changed?

Z# 18PZ00114 CUP, 18PZ00138 CUP,
17PZ00107 CUP

If this is a CUP request, list all CUP's on adjacent properties: NA

Abutting property zoning: N Road S RU-2-15 E RU-2-15 W Road, RU-2-15 west of Road

JPA/Special Board/Special Section? Yes/No (Circle one and make a note on the application) PSJ, NMI, MIRA ROCKLEDGE, MELBOURNE, PALM SHORES, TITUSVILLE, PALM BAY or within 500' of PALM BAY EXTENSION

Reason for Rezoning Request: To build Townhomes

- If proposing single-family or multi-family how many units? 13
- If proposing a CUP for alcohol, how many seats? NA Bar or Restaurant? NA
  - Do you have a certified survey indicating there are no churches or schools within 400'? Yes/No
  - Do you have a site plan showing the layout and parking configuration? Yes/No
  - Do you have a CUP worksheet filled out by the applicant? Yes/No
- If the request is for commercial zoning, do you have a wetland survey that includes a legal description of the wetland? Yes/No (If no, NR must have checked no on the front of the application)

Existing structures/uses on the property? Vacant Land

Describe the character of the area based upon Administration Policy 3 of FLUE (attached): Surrounding Zoning is RU-2-15 with NC FLU

Concerns raised as part of request: Parcel is on CC FLU RU-2-15 may be considered, If permitted by Policy 2.13 of FLU element

Other options discussed with applicant: Surrounding Parcel have same RU-2-15 as applicants are Requesting

Did you print out the Property Appraiser's Map for this property?
Did you mark the map?
Did you stamp the deed(s)?

Paul Body
Planner Signature

5-03-2021
Date

Administrative Policy 3
Compatibility with existing or proposed land uses shall be a factor in determining where a rezoning or any application involving a specific proposed use is being considered. Compatibility shall be evaluated by considering the following factors, at a minimum:

Criteria:

A. Whether the proposed use(s) would have hours of operation, lighting, odor, noise levels, traffic, or site activity that would significantly diminish the enjoyment of, safety or quality of life in existing neighborhoods within the area which could foresee ably be affected by the proposed use;
B. Whether the proposed use(s) would cause a material reduction (five percent or more) in the value of existing abutting lands or approved development.
C. Whether the proposed use(s) is/are consistent with an emerging or existing pattern of surrounding development as determined through an analysis of:
    1. Historical land use patterns;
    2. Actual development over the immediately preceding three years; and
    3. Development approved within the past three years but not yet constructed.
D. Whether the proposed use(s) would result in a material violation of relevant policies in any elements of the Comprehensive Plan.

Notice to Applicants for Change of Land Use

The Planning and Zoning Office staff will be preparing a package of written comments concerning your request. These comments will be provided to the Planning and Zoning Board and Board of County Commissioners. The comments will address the following:

The current zoning of the property along with its current development potential and consistency with the Brevard County Comprehensive Plan use and density restrictions.

The proposed zoning of the property along with its development potential and Consistency with the Board County Comprehensive Plan use and density restrictions.

The proposal's impact on services, such as roads and schools.

The proposal's impact upon hurricane evacuation, if applicable.

Environmental factors.

Compatibility with surrounding land uses.

Consistency with the character of the area.

You may place your own written comments regarding these items into the record. Up to two typewritten pages can be included in the package if received 10 working days prior to the Planning and Zoning Board hearing. You are not required to provide written comments. *An Applicant presentation to the Planning and Zoning Board is required regardless of written submittals.* The board may approve the requested classification or a classification which is more intensive than the existing classification, but less intensive than the requested classification.

Staff comments will be available approximately one week prior to the Planning and Zoning Board hearing. These comments will be made available to you at that time. In order to expedite receipt of staff's comments, please provide an e-mail address or fax number below. Alternatively, a copy of staff's comments will be mailed via the U.S. Postal Service.

NOTES:

- **If your application generates public opposition, as may be expressed in letters, petitions, phone calls, testimony, etc., you are advised to meet with concerned parties in an effort to resolve differences prior to the BCC taking final action on the request; therefore, you are encouraged to meet with affected property owners prior to the public hearing by the Planning & Zoning Board/Local Planning Agency (P&Z/LPA). During the course of conducting the public hearing, if the P&Z/LPA finds the application is controversial, and the applicant has not met with affected property owners, the item shall be tabled to the next agenda to allow such a meeting to take place. If the item is controversial, despite the applicant's efforts to meet with affected property owners, the P&Z/LPA may include, in their motion, a requirement to meet with interested parties again prior to the BCC public hearing. The BCC may also table your request in order for you to meet with interested parties, if this has not occurred prior to the public hearing before the BCC. If you need assistance to identify these parties, please contact the Planning & Zoning Office.**
- **BCC approval of a zoning application does not vest a project nor ensure issuance of a permit. At the time of permit application, land development regulations and concurrency-related level of service standards must be met.**

Please transmit staff's comments via:

tdschwab17@yahoo.com or (___)_____ or U.S. Mail ___

e-mail address fax number Yes/No

I have received a copy of this notice:

_____

(APPLICANT SIGNATURE)

CFN 2020268539, OR BK 8937 Page 407, Recorded 12/02/2020 at 09:07 AM Scott Ellis, Clerk of Courts, Brevard County Doc. D: $1603.00

C

Prepared by and Return to:
Landmark Title Agency, Inc.
Michele Brenner
400 East Merritt Avenue, Suite D
Merritt Island, Florida 32953
Our File Number: 20-15465

THIS INSTRUMENT CONTAINS THE OFFICIAL RECORD BOOK AND PAGE NUMBERS DESCRIBING THE PARCELS TO BE ADVERTISED.

SIGNATURE

For official use by Clerk's office only

STATE OF Florida)
COUNTY OF Brevard)
)

SPECIAL WARRANTY DEED
(Corporate Seller)

THIS INDENTURE, made this November 18, 2020, between **South Tropical Paradise Inc., a Florida corporation,** whose mailing address is: 3900 Playa del Sol Drive #201, Rockledge, Florida 32955, party of the first part, and **SCHWAB CONSTRUCTION GROUP INC., a Florida corporation,** whose mailing address is: 801 Del Rio Way #403, Merritt Island, Florida 32953, party/parties of the second part,

WITNESSETH.

First party, for and in consideration of the sum of TEN AND NO/100 DOLLARS ($10.00) and other valuable considerations, receipt whereof is hereby acknowledged, does hereby grant, bargain, sell, aliens, remises, releases, conveys and confirms unto second party/parties, his/her/their heirs and assigns, the following described property, towit.

SEE EXHIBIT "A" FOR LEGAL DESCRIPTION ATTACHED HERETO AND INCORPORATED HEREIN BY THIS REFERENCE

Subject, however, to all covenants, conditions, restrictions, reservations, limitations, easements and to all applicable zoning ordinances and/and restrictions and prohibitions imposed by governmental authorities, if any

TOGETHER with all the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining.

TO HAVE AND TO HOLD the same in fee simple forever.

AND the party of the first part hereby covenants with said party of the second part, that it is lawfully seized of said land in fee simple that it has good right and lawful authority to sell and convey said land; that it hereby fully warrants the title to said land and will defend the same against the lawful claims of all persons claiming by, through or under the party of the first part.

IN WITNESS WHEREOF, first party has signed and sealed these present the date set forth on November 18, 2020.

Signed, sealed and delivered
in the presence of:

Witness signature
Michele Brenner
Print Witness name
Witness signature
Print witness name

South Tropical Paradise Inc., a Florida Corporation

By:
Print Name: **Susan Meade**
Title: **President**

(Corporate Seal)

State of Florida
County of Brevard

The foregoing instrument was sworn to, subscribed and acknowledged before me by means of [XX] physical presence or [ ] online notarization, this 18th day of November, 2020 by **Susan Meade, President of South Tropical Paradise Inc., a Florida Corporation** who is personally known to me or who has produced _____ as identification

Notary Public

Print Notary Name

My Commission Expires: _____

Notary Seal

MICHELE SALICK
MY COMMISSION EXPIRES
AUGUST 10, 2022
NOTARY PUBLIC, STATE OF FLORIDA

20

Exhibit "A"

Part of the NE 1/4 of Section 35, Township 24 South, Range 36 East, as described in Deed Book 152, Page 45, Public Records of Brevard County, Florida, being further described as follows:

Begin at the Southwest corner of Northwest 1/4 of the Northeast 1/4 of Section 35, Township 24 South, Range 36 East, measure East along the South boundary 353.75 feet to a point 25 feet South of center line of the Beach Road. From this point measure parallel to said road Eastward 928 1/2 feet. This will be the Northwest corner of the lot. From this corner measure Southward but at right angles to Beach Road 368 feet. Thence at right angles Easterly measure 109 feet parallel to Beach Road; thence at right angles measure toward Beach Road 368 feet; thence at right angles 109 feet Westerly and parallel to Beach Road to the Northwest corner of the lot, which is a rectangle 109 feet by 368 feet.

Sunbiz.org DIVISION of CORPORATIONS an official State of Florida website

Department of State / Division of Corporations / Search Records / Search by Entity Name /

Detail by Entity Name

Florida Profit Corporation
SCHWAB CONSTRUCTION GROUP INC

Filing Information

Document Number	P07000060945
FEI/EIN Number	26-0242665
Date Filed	05/22/2007
Effective Date	05/21/2007
State	FL
Status	ACTIVE
Last Event	CANCEL ADM DISS/REV
Event Date Filed	10/30/2009
Event Effective Date	NONE

Principal Address

801 Del Rio Way
Apt 403
merritt island, FL 32953

Changed: 02/17/2021

Mailing Address

801 Del Rio Way
Apt 403
merritt island, FL 32953

Changed: 02/17/2021

Registered Agent Name & Address

SCHWAB, DANIEL L
801 Del Rio Way
Apt 403
merritt island, FL 32953

Address Changed: 02/17/2021

Officer/Director Detail

Name & Address

Title P

schwab, daniel lee

22

801 Del Rio Way
Apt 403
merritt island, FL 32953

Title VP

schwab, patricia a
801 Del Rio Way
Apt 403
merritt island, FL 32953

Annual Reports

Report Year	Filed Date
2019	02/19/2019
2020	01/21/2020
2021	02/17/2021

Document Images

02/17/2021 -- ANNUAL REPORT	View image in PDF format
01/21/2020 -- ANNUAL REPORT	View image in PDF format
02/19/2019 -- ANNUAL REPORT	View image in PDF format
02/01/2018 -- ANNUAL REPORT	View image in PDF format
02/21/2017 -- ANNUAL REPORT	View image in PDF format
01/28/2016 -- ANNUAL REPORT	View image in PDF format
07/17/2015 -- ANNUAL REPORT	View image in PDF format
02/21/2014 -- ANNUAL REPORT	View image in PDF format
04/17/2013 -- ANNUAL REPORT	View image in PDF format
04/30/2012 -- ANNUAL REPORT	View image in PDF format
01/31/2011 -- ANNUAL REPORT	View image in PDF format
03/25/2010 -- ANNUAL REPORT	View image in PDF format
10/30/2009 -- REINSTATEMENT	View image in PDF format
04/17/2008 -- ANNUAL REPORT	View image in PDF format
05/22/2007 -- Domestic Profit	View image in PDF format

Brevard County Property Appraiser

Titusville • Viera • Melbourne • Palm Bay

Phone: (321) 264-6700
https://www.bcpao.us

PROPERTY DETAILS

Account	2426535
Owners	SCHWAB CONSTRUCTION GROUP INC
Mailing Address	801 DEL RIO WAY, APT 403 MERRITT ISLAND FL 32953
Site Address	141 BURNWOOD DR MERRITT ISLAND FL 32952 165 PALMETTO AVE MERRITT ISLAND FL 32952
Parcel ID	24-36-35-00-9
Property Use	0110 - SINGLE FAMILY RESIDENCE
Exemptions	None
Taxing District	2200 - UNINCORP DISTRICT 2
Total Acres	0.94
Subdivision	--
Site Code	0001 - NO OTHER CODE APPL.
Plat Book/Page	0000/0000
Land Description	PART OF NE 1/4 AS DES IN DB 152 PG 45

VALUE SUMMARY

Category	2020	2019	2018
Market Value	$110,620	$110,520	$113,870
Agricultural Land Value	$0	$0	$0
Assessed Value Non-School	$110,620	$110,520	$113,870
Assessed Value School	$110,620	$110,520	$113,870
Homestead Exemption	$0	$0	$0
Additional Homestead	$0	$0	$0
Other Exemptions	$0	$0	$0
Taxable Value Non-School	$110,620	$110,520	$113,870
Taxable Value School	$110,620	$110,520	$113,870

SALES/TRANSFERS

Date	Price	Type	Deed
11/18/2020	$229,000	WD	8937/0407
06/06/2017	$100,000	WD	7910/0941
11/12/2007	--	QC	5825/4263
12/01/1994	--	QC	3445/0835
05/01/1985	--	NN	2599/2678
11/01/1969	$6,000	--	1102/0417

BUILDINGS

PROPERTY DATA CARD #2

Building Use: 0110 - SINGLE FAMILY RESIDENCE

Materials		Details	
Exterior Wall:	BRD/LAP SIDING	Year Built	1915
Frame:	WOOD FRAME	Story Height	8
Roof:	SHEET METAL	Floors	1
Roof Structure:	HIP/GABLE	Residential Units	1
		Commercial Units	0

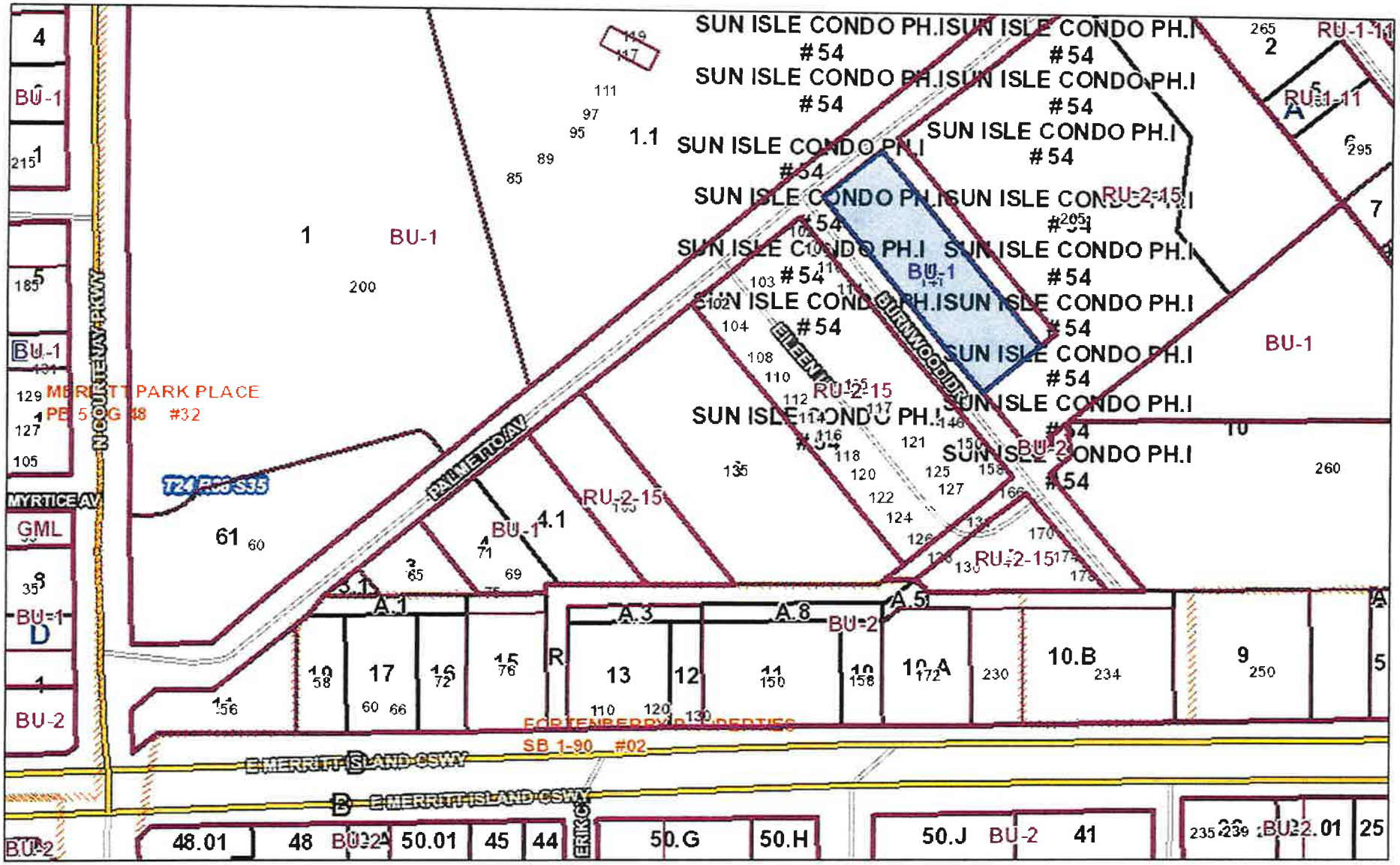
Sub-Areas		Extra Features	
Base Area (1st)	552	Fireplace	1
Open Porch	108		

Generated on 5/3/2021 11:18:25 AM

24-159
16

Screen Porch	90
Total Base Area	552
Total Sub Area	750

ArcGIS Web Map



Zoning
Zoning Actions
Address
Street Label
Section

1:2,400

0 0.02 0.04 0.08 mi

0 0.0325 0.065 0.13 km

5/4/2021, 8:52:56 AM

Web AppBuilder for ArcGIS

MERRITT ISLAND
REDEVELOPMENT AGENCY

MERRITT ISLAND REDEVELOPMENT AGENCY
June 24, 2021

ITEM III. A.

AGENDA REPORT ITEM: New Business
PROJECT: **Veterans Memorial Park**
Requested Action: Identification of Phase II A. Improvements
Summary Explanation & Background:
Fiscal Impact: None
Exhibits Attached:

JUNE 10, 2021

Merritt Island Redevelopment Agency

Veterans Memorial Park Phase II. A. Finishing Projects

DRAFT FOR DISCUSSION PURPOSES ONLY

PROJECT/PROGRAM	Materials	Labor and Overhead	BUDGET	CONTACT INFO	STATUS/ACTION NOTES
Electrical Power Supply for Vendors			$ 150,000		
Fitness Trail Existing Pedestrian Ways (10 Station)			$ 100,000		
Medal of Honor Seawall, Pavillion, and Sidewalk Realignement			$ 250,000		
Food Service and Picnic Pavillion			$ 150,000		
Playground Shade Canopies			$ 100,000		
Landscaping Plan			$ 250,000		
Signage			$ 100,000		
Park Lighting			$ 150,000		
TOTAL			$ 1,250,000		

MERRITT ISLAND
REDEVELOPMENT AGENCY

MERRITT ISLAND REDEVELOPMENT AGENCY
June 24, 2021

ITEM III. B.

AGENDA REPORT ITEM: New Business

PROJECT: **Bylaws Draft Review**

Requested Action: Initiate Review of Bylaws

Summary Explanation & Background:

Pursuant to Article VII of the MIRA Bylaws, the Board of Directors shall review the Bylaws every two (2) years.

The Bylaws may be amended by affirmative votes of five (5) members of the Board of Directors providing that:

1) Thirty (30) days written notice of any proposed amendment change has been forwarded to each member of the Board of Directors for consideration; or

2) The proposed amendments were presented and discussed at the previous monthly meeting of the Board of Directors.

Executive Director will present proposed amendments to Bylaws, and request that Legal Counsel and Board Members Review and email any proposed changes for discussion at the June 2021 Board Meeting.

Fiscal Impact: None

Exhibits Attached: Proposed Amendments to Bylaws – First Draft

BY-LAWS
MERRITT ISLAND REDEVELOPMENT AGENCY

ARTICLE I. CREATION

Section 1. The Merritt Island Redevelopment Agency (hereinafter referred to as the "Agency") was established by the Brevard County Board of County Commissioners (hereinafter referred to as the "County Commission") by Brevard County Ordinance No. 88-37, adopted ~~by~~ on October 4, 1988, and later amended by Ordinance 88-43, adopted November 15, 1988; and Ordinance 91-39, adopted December 9, 1991. The Agency was created in accordance with the provisions of the Florida Community Redevelopment Act, Chapter 163, Part III, Florida Statutes. Brevard County (hereinafter referred to as "County") also appointed a seven (7)-member board of commissioners, hereinafter referred to as the "Board of Directors;" adopted the Merritt Island Redevelopment Plan; and, established the Redevelopment Trust Fund for program implementation.

Section 2. Documented legal authorities for and of the Agency are contained in (a) Community Redevelopment Act, Chapter 163, Part III, Florida Statutes; ~~(b)~~ Brevard County Ordinance 88-37, as amended by 88-43 and 91-39; and Ordinance 2014-21 and 2014-22.

Section 3. The Agency, as defined in Article III, is bound by Federal, State, and County laws, ordinances, and procedures governing such appointed organizations.

Section 4. The Agency shall maintain a public office on Merritt Island.

ARTICLE II. MISSION

The Agency's purpose is to create and manage community-based redevelopment strategies in compliance with Section 163.340 (9) Florida Statues. The Agency's Mission Statement is "To create and implement community-based redevelopment strategies ensuring quality growth and economic development, preserving our history, ~~and~~ our culture, and ~~which protect the~~ our natural environment, ~~thereby~~ improving the quality of life for Merritt Island residents, businesses, and ~~its~~ visitors."

The Agency will accomplish this mission through creating and implementing the Merritt Island Redevelopment Plan as adopted and amended by the County Commission. The Plan sets forth the objectives of the redevelopment program and describes the Agency's purpose, authority, financial mechanisms, and public improvement projects.

The Agency is primarily funded through and also responsible for administering, the Redevelopment Trust Fund, in accordance with Brevard County Ordinance No. 91-40.

ARTICLE III. AGENCY COMPOSITION

The Agency consists of a Board of Directors, an Executive Officer, a Special Projects Coordinator, and such committee and administrative staff, as it may appoint from time to time.

Section 1. Board of Directors

a. Composition – In accordance with the requirements of section 163.356, Florida Statutes, and Brevard County Ordinance No. 88-43, the Agency Board of Directors consists of seven (7) members.

b. Responsibilities – The Board of Directors is responsible for major policy decisions pertaining to the various aspects of the Redevelopment Plan; Adoption of~~submitting~~ the Agency's annual budget by Resolution, and recommend the Budget for inclusion in the general Brevard County budget as the budget of MIRA, a special dependent district; ~~to the County Commission for approval;~~ prioritizing Agency projects and programs; and, authorizing financing projects, such as grant applications, execution of contracts, and other program decisions, including recommendations to the County Commission for modification of the Redevelopment Plan or termination of the Agency. The Board of Directors may employ a full or part-time Executive Officer, technical experts, consultants and such other agents and employees, permanent and temporary, as it requires, and determine their qualifications, duties and compensation. The Board of Directors shall also conduct a monthly review of the on-going projects as they relate to the goals and objectives of the Agency's Board, and an annual performance review of the Executive Officer. For the purposes of this section, the reviewing authority of the Executive Officer's performance shall include the County Manager, or designee.

c. Terms of Office – The term length for a member of the Board of Directors is four (4) years, except that the first three (3) members initially appointed to the Board of Directors were designated to serve terms of one (1), two (2), and three (3) years from the date of their respective appointments. Thereafter, the term length for all members of the Board of Directors is four (4) years. As provided by Florida Statute, the County Commission may fill a vacancy occurring during a term for the duration of that unexpired term. The terms of office began upon adoption of Brevard County Ordinance 88-43, on November 15, 1988.

d. Eligibility – The Agency has needs for professional, technical, and community expertise on its Board. As provided by Florida Statute 163.356, the County Commission may appoint any person as a member of the Board of Directors if he/she resides, or is engaged in business, which means owning a business, practicing a profession, or performing a service for compensation on Merritt Island, and is otherwise eligible for such appointment.

e. Chairperson, Vice Chairperson – As provided by Florida Statute, the Board of Directors will provide recommendations, and the County Commission will appoint, a Chairperson and Vice Chairperson from among the Board's members. Unless otherwise directed, the Chair and Vice-Chair will serve a term of two (2) years with no term limit. The Chairperson shall conduct and preside over all meetings of the Agency in accordance with the

rules and procedures established by the Agency. The Chairperson will also represent the Agency

at meetings and public functions deemed appropriate by the Board of Directors. If the Chairperson is absent, the Vice Chairperson shall preside over Agency meetings and functions.

Section 2. Executive Officer

a. Appointment – In accord with existing Interlocal Agreement procedures, upon request of the Board of Directors, Brevard County Human Resources shall use standard County procedures to advertise for an Executive Officer for the Agency. The Board of Directors shall determine whether the Executive Officer should be a full time or part time position and the applicable compensation. The Board of Directors may review the current job description and make changes to accommodate the Agency mission. The Board of Directors has the authority to conduct all interviews and select a recommended candidate for hire for Agency funded position. All hiring recommendations shall be submitted to the County Manager for final hiring approval.

b. Responsibilities – The Executive Officer shall serve as the Chief Executive Officer of the Agency, and is responsible for performing and/or directing the continuing functions necessary to implement the policies and achieve the goals of the Board of Directors. The Executive Officer shall report to, and coordinate with, and be under the direct supervision in performance of his/her duties and responsibilities, of the Board of Directors, and the County Manager in accordance with the Interlocal Agreement. The Executive Officer :

i. Directs, coordinates, and supervises the planning, development, implementation, and evaluation of the specific elements of the Agency's work program.
ii. Facilitates the accomplishment of the goals of the Agency by providing, obtaining, or coordinating a variety of management information services.
iii. Supervises the gathering of factual and statistical information used in the preparation of budgetary requests relative to the operation of the Agency.
iv. Makes staffing recommendations to the Board, manages staff, conducts annual performance evaluations, and determines compensation and employment status of all staff in accordance with the goals of the Agency.
v. Investigates various sources of financial assistance and prepares necessary grant applications. Prepares financial and budgetary requests for present and proposed programs. Represents the Agency as liaison for federal, state, and local aid for redevelopment programs.
vi. Prepares recommendations and coordinates with all County Departments and staff for changes in codes, development plans, land development regulations, and zoning ordinances.
vii. Consults periodically with and provides written status reports to the County Commission and to County Administration regarding the progress of the Agency.

viii. Consults with and advises citizens, landowners, realtors, developers, and other persons having an interest in land use or the development of land within the Redevelopment area in accordance with State law, County Ordinances, and other requirements established by the Agency.

ix. Development and implementation of an Agency Communications and Outreach Strategy.

x. Compliance with reporting procedures to the State of Florida Department of Economic opportunity or its equivalent charged with monitoring CRA accountability statewide.

xi. Monitoring and reporting on the progress for Community Redevelopment Plan Implementation.

xii. Overseeing the Redevelopment Plan update process.

xiii. Execution of Contracts and Documents approved by the Board.

Section 3. Task Force and Committees

The Chair of the Board, may from time to time appoint selected ad hoc task forces and continuing committees to address specific issues related to the Redevelopment Plan. A task force may be established to investigate and report back to the Board of Directors on a specific issue and, upon completion of the task, shall be disbanded. A committee of the Agency may be appointed at the discretion of the Board of Directors for a specific purpose requiring a long-term effort for the Board of Directors. Each committee shall include one (1) member of the Board of Directors who shall serve as the committee's chair. Committees shall serve in an advisory capacity, whose members shall have an equal vote in committee matters. The chair of the committee shall be bound by the recommendations of the committee when reporting such to the Board of Directors of the Agency.

ARTICLE IV. MEETINGS

Section 1. General. The Agency Board of Directors shall hold public meetings on a regular schedule in a public building when one is available. On the Board's approval, the Executive Officer will file annually a schedule of its regular meetings for the year with the Brevard County, Board of County Commissioners Clerk to the Board. The schedule will include the date, time and location of the scheduled meetings. Special Board of Directors meetings may be called by the Chair, the Vice Chair, or upon request of two (2) or more members of the Board of Directors in the absence of the Chair and Vice Chair. All members of the Board of Directors will be notified at least forty-eight (48) hours in advance of the meeting. A majority of Directors physically present, shall constitute a quorum of the Board of Directors for purposes of conducting business. Each member of the Board of Directors has one (1) vote. Decisions shall be made by a majority vote of members present.

Section 2. Agenda. The Executive Officer shall consult with the Chair, and Staff, in preparation of an agenda for each Board meeting. Any Board member may request that an item be placed on the agenda.

Section 3. Rules of Procedures. Meetings of the Board of Directors will be conducted in a manner to permit the greatest possible participation by all members and the interested public. Roberts Rules of Order or other such rules as determined by the Board of Directors shall govern meetings, unless waived.

Section 4. Minutes. Written minutes shall be kept of each Board of Directors meeting except that detailed written minutes need not be taken if a recording is made of a meeting. In either case, a written summary of each meeting shall be presented at the next Board of Directors meeting for acceptance. Such written summary shall show whether members of the Board of Directors are present or absent; other persons in attendance; the items of discussion; the names of Board members who make and second motions, and the dispositions of said motions; other major action taken at such meetings; and, items presented during public participation periods. The minutes shall be open to public inspection.

Section 5. Notice to Public. Agency Staff shall coordinate public notices with the County for publication as feasible. By Statute, a meeting schedule will be published in the legal notices or classified advertising section of a newspaper of general paid circulation that is published five days a week either quarterly, semi-annually, or annually. Additionally, it is sufficient to give reasonable notices of other meetings in accordance with the Florida Sunshine Law with forty-eight (48) hours written notice. The meeting agenda shall be made available to the public online with the notice of the meeting. The annual meeting notice shall include a statement that if a person decides to appeal any board decision with respect to any matter considered at the meeting, he or she will need a record of the proceeding, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

ARTICLE V. FINANCIAL MATTERS

Section 1. General. As provided by Sec. 163.387, Florida Statutes, the Agency is responsible for administering the Redevelopment Trust Fund established by Brevard County Ordinance No. 89-28 (amended by No. 2014-22).

Section 2. Revenues. Revenues are derived on the basis of the tax increment formula described in Sec. 163.387, Florida Statutes. Sec. 163.320, Florida Statutes, also authorizes the Agency to apply for and accept advances, loans, grants, contributions, and any other form of financial assistance from the Federal government, State government, County government, other public body, or from any sources, public or private, to carry out the objectives of the Redevelopment Plan.

Section 3. Pursuant to section 163.387(8), Florida Statutes, as amended by section 8 of Chapter 2019-163, Laws of Florida, effective for audits for fiscal years beginning October 1, 2019, and thereafter, each community redevelopment agency (CRA) with revenues or a total of expenditures and expenses in excess of $100,000 must provide for their own separate financial audit. ~~Pursuant to Florida Statute 163.387(8),~~ T~~t~~he Agency will provide an audit of the trust fund for each fiscal year, the report to be prepared by an independent certified public accountant or firm. Such report shall describe the amount and source of deposits into, and the amount and purpose of withdrawals from, the trust fund during such fiscal year and the amount of principal and interest paid during such year on any indebtedness to which increment revenues are pledged and the remaining amount of such indebtedness. The Agency shall provide by registered mail a copy of the report to each taxing authority. Agency staff will coordinate with Brevard County to be included in the County's audit process, as feasible for the County. If the Agency financials are included and published as a component part of the County's audit, the Agency will have met the purposes of this Section.

Section 4. Pursuant to Florida Statute 163.356(3) (c), on or before March 31 of each year, the Agency will file with the County Commission, a report of its activities for the preceding fiscal year, which report shall include a complete financial statement setting forth its assets, liabilities, income, and operating expenses as of the end of such fiscal year. At the time of filing the report, the agency shall publish in a newspaper of general circulation in the community a notice to the effect that such report has been filed with the county and that the report is available for inspection during business hours in the office of the clerk of court, and in the Agency office. Agency staff will coordinate with Brevard County to be included in the County's report process, as feasible for the County.

Section 5: Pursuant to Florida Statute 189.016(9), the Agency will cooperate with the County in complying with the financial reporting requirements of sections 218.32 and 218.39, Florida Statutes.

Section 6. The Executive Officer will ensure the tentative budget for the Agency is posted on the Agency's website at least two days before any applicable budget hearing, and it will remain on the Agency's website for 45 days. The Executive Officer will ensure the adopted Agency budget is posted on the Agency website within 30 days of adoption and will retain the budget on the website for two years.

ARTICLE VI. CONTRACTS WITH THIRD PARTIES

Section 1. Contract Specifications. For all functions of the Agency handled by contract with third parties, any such contract shall be entered into in accordance with the County's standard procedures, including the issuance of Requests for Proposals (RFP) or Requests for Qualifications (RFQ) if required under Federal, State, or County procedures. Itshall be the function of the Executive Officer to write the specifications for the particular contract and RFP/RFQ, if required, and submit the same to the Board of Directors for approval. When

required by Florida law, the recommendations of the Board of Directors shall be presented to the County Commission for its consideration and/or action.

Section 2. Contract Requirements. Contracts entered into with third parties should include the following provisions:

i. The contract shall be approved by the Board of Directors and shall be administered by the Executive Officer. Brevard County is not bound to any agreement, unless provided for by Florida Statute.
ii. No modification to the contract will be binding until approved in writing by the Board of Directors, except for authorizations permitted within the contract.
iii. The outside contracting entity may be suspended by the Executive Officer, upon approval by the Board of Directors for failure to satisfactorily perform the contract in a timely manner and, after ample notice and opportunity for hearing before the Board of Directors, be terminated for such failure. The Executive Officer may also terminate the contract immediately if necessary to prevent irrevocable harm to the Agency and/or the County. The Executive Officer shall notify the Board of Directors and obtain their approval for such action.
iv. Dispute Resolution Procedures. In the event a dispute occurs between an outside Contractor and the Agency concerning payment of an invoice, such disagreement may be resolved by a vendor dispute committee consisting of the Agency Executive Officer, or other designated Agency representative; a County Purchasing Officer; and an attorney from the County Attorney's Office in accordance with the dispute resolution procedures at Brevard County Administrative Order 33. The resulting decision on payment functions as the final administrative decision on authorized payment by the Agency. The Contractor may appeal the decision to the Agency Board of Directors.

A provision stating the products are specially ordered to be produced as a Work Forfor Hire and specifying which of the nine categories the work falls into; or alternately, a provision stating the Contractor agrees to provide, or cause its sub-Contractor to provide, a royalty free, world-wide, nonexclusive, irrevocable, unlimited license right in all intellectual property produced, used, or modified pursuant to this contract, without restriction or limitation upon its use. Such license will include an express right for the Agency to further sub-license the intellectual property without restriction, and to create supplementary works. Contractor agrees to obtain, or cause to be obtained, any other releases, permits or authorization necessary for the use of photographs, copyrighted materials, art work or any other property or rights belonging to a third party for use in performing services for the Agency. The contracting person or entity will provide regular reports to the Executive Officer as to the status of all matters, which are the subject of the contract.

Formatted: Justified, Indent: Left: 0.07", First line: 0.5", Right: 0.1", Tab stops: 1.57", Left

~~Section 2. Contract Requirements. Contracts entered into with third parties should include the following provisions:~~

Formatted: Indent: Left: 0", First line: 0"

~~i. The contract shall be approved by the Board of Directors and shall be administered by the Executive Officer. Brevard County is not bound to any agreement, unless provided for by Florida Statute.~~

~~ii. No modification to the contract will be binding until approved in writing by the Board of Directors.~~

~~iii. The outside contracting entity may be suspended by the Executive Officer, upon approval by the Board of Directors for failure to satisfactorily perform the contract in a timely manner and, after ample notice and opportunity for hearing before the Board of Directors, be terminated for such failure. The Executive Officer may also terminate the contract immediately if necessary to prevent irrevocable harm to the Agency and/or the County. The Executive Officer shall notify the Board of Directors and obtain their approval for such action.~~

~~iv. Dispute Resolution Procedures. In the event a dispute occurs between an outside Contractor and the Agency concerning payment of an invoice, such disagreement may be resolved by a vendor dispute committee consisting of the Agency Executive Officer, or other designated Agency representative; a County Purchasing Officer; and an attorney from the County Attorney's Office in accordance with the dispute resolution procedures at Brevard County Administrative Order 33. The resulting decision on payment functions as the final administrative decision on authorized payment by the Agency. The Contractor may appeal the decision to the Agency Board of Directors.~~

~~v. A provision stating the products are specially ordered to be produced as a Work For Hire and specifying which of the nine categories the work falls into; or alternately, a provision stating the Contractor agrees to provide, or cause its sub-Contractor to provide, a royalty free, world-wide, nonexclusive, irrevocable, unlimited license right in all intellectual property produced, used, or modified pursuant to this contract, without restriction or limitation upon its use. Such license will include an express right for the Agency to further sub-license the intellectual property without restriction, and to create supplementary works. Contractor agrees to obtain, or cause to be obtained, any other releases, permits or authorization necessary for the use of photographs, copyrighted materials, art work or any other property or rights belonging to a third party for use in performing services for the Agency. The contracting person or entity will provide regular reports to the Executive Officer as to the status of all matters, which are the subject of the contract.~~

Section 3. Pursuant to Section 163.358, Florida Statutes, MIRA has the Authority to enter into contracts under Section 163.370 (2) (a), Florida Statutes which was delegated to MIRA by the Brevard County Board of County Commissioners (BCBOCC) through Ordinance 2014-21, Section 2. MIRA Procurement Procedures shall align with County procedures as follows:

$0- $999.99 - Approvals may be approved by Executive Officer; Purchasing Card may be utilized, with no mandatory quotation or bid requirements. Executive Officer can write specifications, shop around, and administer.

$1,000 to $5,000 Informal competitive quotes in writing, can be authorized by Executive Officer; Executive Officer can write specifications, obtain three informal quotes, approve, and administer.

$5,000 to $14,999 Informal competitive quotes in writing, can be authorized by Executive Officer with approval of Board Chairman; Executive Officer can write specifications, obtain three informal quotes, approve, and administer.

$15,000-$24,999 Formal Quotes must be issued through Procurement Office; and can be authorized by Executive Officer; Executive Officer can write specifications, work with Procurement Office to obtain formal quotes. MIRA Board must approve contract, and Executive Director administers.

$25,000-$50,000 Formal Quotes must be issued through Procurement Office, and must be approved by the MIRA Board; Executive Officer can write specifications, work with Procurement Office to obtain proposals and quotes. MIRA Board must approve contract, and Executive Director administers.

$50,000 - $99,999 Formal Bids/RFP/RFQ only issued through Procurement Office, and must be approved by the MIRA Board; Executive Officer can write specifications, work with Procurement Office to obtain proposals and quotes. MIRA Board must approve contract, and Executive Director administers;

$100,000 or greater Formal Bids/RFP/RFQ only issued through Procurement Office and must be approved by the MIRA Board Executive Officer can write specifications, work with Procurement Office to obtain proposals and quotes. MIRA Board must approve contract, and Executive Director administers.

Section 43. Contract Compliance. The Executive Officer shall be responsible for overseeing contract compliance by the contracting person or entity and making appropriate reports and recommendations to the Board of Directors on a regular basis.

Section 54. Communications with Contractors. The Executive Officer shall act as liaison for the Agency to such contracting persons or entities.

ARTICLE VII. REVIEW AND AMENDMENT PROCEDURES

The Board of Directors shall review the Bylaws every two (2) years. The Bylaws may be amended by affirmative votes of five (5) members of the Board of Directors providing that: 1)

thirty (30) days written notice of any proposed amendment change has been forwarded to each member of the Board of Directors for consideration or 2) the proposed amendments were presented and discussed at the previous monthly meeting of the Board of Directors.

MERRITT ISLAND
REDEVELOPMENT AGENCY

MERRITT ISLAND REDEVELOPMENT AGENCY
June 24, 2021

ITEM III. C.

AGENDA REPORT ITEM: New Business
PROJECT: **Maintenance Contract for Bus Shelters**
Requested Action: Review and Approval
Summary Explanation & Background:
Fiscal Impact:
Exhibits Attached:

MERRITT ISLAND
REDEVELOPMENT AGENCY

Request for Quote for Bus Shelter Cleaning and Maintenance Services

PROPOSALS MUST BE RECEIVED ON OR BEFORE 4:00 pm, June 24, 2021

SEND OR EMAIL PROPOSALS TO THE ATTENTION OF:

Larry Lallo | Executive Director | Merritt Island Redevelopment Agency | 2575 N. Courtenay Pkwy Suite 214 | Merritt Island, Florida 32953
Larry.Lallo@brevardcounty.fl.gov

MERRITT ISLAND
REDEVELOPMENT AGENCY

Request for Quotes for
Bus Shelter Cleaning and Maintenance Services

Purpose

The Merritt Island Redevelopment Agency (MIRA) is soliciting bids from qualified contractors to provide for regular, cleaning and maintenance services at four (4) Bus Shelter locations served by the Space Coast Area Transit Agency.

Bus Shelter Locations

The Bus Shelter locations have the MIRA logo inscribed and are located at:

1. State Route (SR) 520 at Kiwanis Park;
2. Merritt Island Walmart area - on northside of SR 520;
3. Merritt Island Walmart area - on southside of SR 520 (Newfound Harbor Dr);
4. Merritt Island Library on SR 3 (N. Courtenay Pkwy).

Background

MIRA is the Redevelopment Agency for Merritt Island. MIRA funded a portion of the costs to install each of the above shelters through a cooperative agreement with the Space Coast Area Transit. MIRA agreed to clean and maintain the bus shelters, shelter amenities, and immediate surrounding areas.

Contractor's Responsibilities

The Contractor shall inspect, keep clean, and maintain all bus shelters, bus shelter amenities, and bus shelter areas, in outstanding condition. The Contractor shall perform all maintenance in a professional manner, using quality equipment, methods, and materials. Contractor shall provide for competent superintendence and take precautions necessary to protect persons or property against injury and/or damage and shall not interfere with transit services. This includes, but is not limited to, providing for necessary traffic controls if necessary to ensure public safety. The Contractor must comply with all applicable local, state, and federal occupational and safety laws and regulations.

Inspections

Contractor is required to inspect, clean and maintain each bus shelter and shelter area a minimum of once per week, though as many times as is necessary to maintain the shelters in outstanding condition. Inspections that reveal the need to repair property damage, vandalism, a mechanical or structural equipment failure or defect, or any maintenance of extraordinary conditions above and beyond routine maintenance and cleaning are not included in the Scope of Work, but must be reported upon.

Reporting

Along with their monthly invoice, Contractor shall provide a single page Monthly Report, in a pre-approved

format, completed for each bus shelter, to the MIRA Executive Assistant, Cheryl Hurren. Cheryl.hurren@brevardfl.gov

Site Litter Clean Up

The Contractor is responsible for furnishing all labor, supervision, equipment, and any other materials necessary to either put litter in the Bigbelly Trash Cans, or remove trash from bus shelter areas that is not appropriate for the Bigbelly Trash Cans. At all times, the Contractor shall keep the shelter sites free from accumulation of litter, waste materials, and debris. This includes, but is not limited to, any paper products, glass, cans, graffiti, cigarette butts, hazardous materials, bottle caps, clothing, landscape debris, leaves, branches, etc. Items not properly disposable in Bigbelly Trash Cans must be collected and removed from work site after every maintenanceservice. It is the Contractor's responsibility, at its own expense, to properly dispose of such waste materials and debris. Hazardous materials (including biohazard materials) must be disposed of in a manner that is consistent with federal, state, and local regulations, including those related to municipal water system quality. Neither MIRA nor the Space Coast Area Transit Agency will be responsible for dumping or landfill fees. The Contractor is required to properly close and lock the Bigbelly trash containers after every service or trash collection. Contractor shall utilize existing trash container locks and keys provided by MIRA.

Cleaning of Bigbelly Trash Cans; and Bus Shelter amenities such as bike racks, benches, solar panels, bicycle repair-it stations, security lighting, and signs.

All bus shelters, roofs, solar cells, benches, bike racks, trash cans, lighting fixtures, Bigbelly trash cans, bike repair-it stations, lights, concrete pads, sidewalks, transit signs, and other relevant transit amenities located at the shelter site shall be cleaned, on a weekly basis,

and safely pressure washed on a quarterly basis. It is the Contractor's responsibility to make sure that Bigbelly Trash Can solar lighting panels and solar panels for lighting fixtures are clean and in working order. The Contractor shall notify the MIRA Project Manager in their report of any damaged, stolen, vandalized, deteriorated, or non-functional equipment on site, including or other damaged or defective equipment and repairs.

Concrete pads and sidewalks shall be air blowed weekly and pressure washed quarterly, including sidewalk areas at least 20 feet on each side of the shelter, bus bench, etc.

Landscaping

Landscaping Maintenance shall include all labor, materials, equipment, supplies and services to trim grass, plants, trees, and weeds, located in the immediate vicinity of a service stop in a manner that will ensure public safety and bus stop visibility. Street trees must be pruned in a manner that maintains the tree's overall balance and structural integrity. The contractor shall adhere to all applicable street tree maintenance, municipal stormwater quality, and traffic control ordinances and standards necessary to maintain street trees located in the immediate vicinity of service stops.

Graffiti

The Contractor must remove graffiti from all bus shelter and bus shelter amenities, including but not limited to, bus stop signs, bus stop poles, shelters, benches, trash receptacles, bike racks, etc. The Contractor shall submit a list for approval by the Project Manager of the chemicals and solvents that will be used to remove graffiti. The Contractor must follow all product manufacturer recommendations before any graffiti removal is attempted. The Contractor shall be responsible for repair or replacement of any damaged bus stop amenities or other property or equipment caused by improper use of cleaning materials. The Contractor must follow all local, state, and federal storm water quality laws and regulations when removing graffiti.

Complaints

The Contractor shall be notified by the appropriate Space Coast Area Transit or MIRA about service stop maintenance concerns submitted through local processes, complaints, or other mechanisms. It is the responsibility of the Contractor to respond to each concern and provide an approach for resolution as soon as possible, but no later than three (3) hours after notification. The Contractor must submit an electronic response to MIRA, upon completion of the task and will notify them of any unusual hazards.

Customer Service

The Contractor must remain mindful of customer service and maintain a professional approach/appearance/communication with all transit riders. The Contractor must ensure that all service crews wear uniforms with the company's logo. The Contractor must provide service vehicles that display the company logo, are in good operating condition, and all aspects of the vehicles body must be professional in appearance. All service vehicles shall comply with all local and state regulations. All vehicle

registrations/tags and insurance must remain current throughout the term of the contract. The Contractor must take necessary precautions when service stops are populated with pedestrians and/or customers. The Contractor shall never preclude a transit bus from stopping at the bus stops.

Oversight:

MIRA Project Manager shall monitor to ensure that all Contractor or Sub-contractor responsibilities are being completed in a manner that is consistent with the approved Scope of Work. MIRA Executive Director must approve any additional maintenance expenses requested by the Contractor. Additional maintenance expenses beyond what is covered by this scope of work shall be based on an hourly rate, and approved at the sole discretion of the MIRA Executive Director.

Project Timeline

The Contractor will enter into a one-year contract for Bus Stop Cleaning and Maintenance Services. The contract will be for a 12-month period from August 1, 2021 through July 31, 2022.

Conditions and Instructions to Firms

Proposal Delivery Location

The Proposer shall deliver the proposal to the Merritt Island Redevelopment Agency(MIRA), located at 2575 N. Courtenay Pkwy Suite 214, by no later than 5:00 P.M> on Tuesday, June 23, 2021. Proposals received after that time will be returned unopened to the respective firm and/or team and will not be considered for evaluation.

E-mail and mailed or delivered proposals will be accepted.

All proposals shall be clearly identified on the outside to read:

a) PRIMARY CONTACT INFORMATION
b) NAME OF FIRM AND/OR TEAM
c) DATE PROPOSAL SUBMITTED

Proposal Evaluation Criteria

Proposals shall be evaluated based on the criteria determined by MIRA staff, as described below. Oral Interviews may be held if determined necessary. MIRA reserves the right to add the proposer's interview scores into the evaluation or to select the proposer based solely upon their written proposal.

Staff Qualifications and Project Experience

The proposals will be evaluated based on the proposers or team's qualifications, related project experience and cost. An understanding of the work to be performed, the proposed project approach, and the qualifications, experience, ability and capacity of the proposer and/or team to complete the project, is

paramount in the selection process. The contractor should show a strong understanding of the Stanislaus County region.

Contractor Selection Process

Evaluation of Proposals

MIRA Staff will evaluate and the proposals. The objective of this evaluation is to perform a thorough and fair assessment of each proposer's responses and pricing, and facilitate the selection of a proposal that best satisfies MIRA's requirements.

Evaluation Steps

It is anticipated that the MIRA staff will take the following steps in evaluating proposals; however, a strict observance to the evaluation steps is not required.

Step 1. Review and evaluate all received proposals
Step 2. Short-list the top 2 proposals
Step 3. Conduct brief Contractor Interview(s); Interviews conducted only if needed
Step 4. Rank Proposals
Step 5. Provide Recommendation of Award to MIRA Board

Step 6. Award, Prepare and Execute a Contract.

The MIRA Executive Director shall be responsible for approving the evaluation of each proposal, including an evaluation of the Cost Estimate. *If costs exceed policy for this informal purchasing procedure, it may be necessary to terminate the process, prepare a more formal solicitation, with the assistance of the Brevard County Purchasing Department. In which case all proposers will be notified.*

Evaluation Criteria

Specific considerations shall be given to:

1. Understanding of the work to be performed;
2. Quality of the proposer's response to the Request for Proposal
3. The qualifications, experience, ability, capacity, and skill of the proposer and/or team to complete the project within the budget specified, without delay;
4. The list of services to be provided, including the approach to project delivery;
5. Use of innovative and advanced techniques for this project or those used in previous projects;
6. The character, integrity, reputation, experience, and efficiency of the contractor;
7. Demonstration of successful performance of similar projects; and
8. Other factor(s) deemed to be in the best interests of MIRA.

MERRITT ISLAND
REDEVELOPMENT AGENCY

The Staff Evaluation Committee will use the following weighed scoring criteria for each proposal:

1. Capacity of contractor or team to complete all work specified in the Scope of Work (30%);
2. Experience with similar projects (30%);
3. Cost estimate (40%)

Items Requested from Contractor for informal quote:

Annual Contract Price for services described herein:

$_____

Include hourly rates for various Job Classifications for work above and above and beyond the scope of work described herein.

$_____ Job Classification: _____

$_____ Job Classification: _____

$_____ Job Classification: _____

Contractor should describe or attach information about their experience and provide references

References:

Contractor Experience:

MERRITT ISLAND
REDEVELOPMENT AGENCY

SIGNATURE PAGE

Name of Firm and/or team: _____

Address: _____

Telephone: _____

Fax Number: _____

E-mail Address: _____

Type of Business

[ ] Individual doing business under own name
[ ] Individual doing business using firm name[ ]
Corporation
[ ] Partnership
[ ] Joint Venture (Please attach Joint Venture Agreement)

_____
Type or Print Name and Title

_____
Signature

MERRITT ISLAND
REDEVELOPMENT AGENCY

Inspection Form Exhibit "A"

SHELTER LOCATION:		
Maintenance Schedule	**Description**	**Locations**
Weekly	Inspect Bus Shelter Equipment and surrounding area.	
Weekly	Report on damages, stolen, vandalized or non-performing equipment. Including light fixtures and bulbs.	
	Make any routine repairs such as loose or missing screws, light bulbs, etc.	
Weekly	Clean Shelter Walls, Benches, Bike Racks, Bike Repair Tools and Bike Pump Stations.	
Weekly	Clean Lights, Solar Panels, Bike racks, benches, etc.	
Weekly	Clean trash cans exterior and handles.	
Weekly	Trim grass, weeds, shrubs, leaves, tree limbs, etc., and clean landscape area within 30 feet of shelter	
Quarterly	Pressure wash Shelters, cement pads and sidewalks within 20 feet of shelter perimeter, roof, solar lights and solar cells,	
Quarterly	Pressure wash Interior of Trash Cans, Bin locations and hopper.	
Semi Annually	Oil/Grease Big Belly Chain/Component Parts Lubricate the front door lock and hinges annually Clean dust from electronics.	

MERRITT ISLAND
REDEVELOPMENT AGENCY

MERRITT ISLAND REDEVELOPMENT AGENCY
June 24, 2021 – ITEM III. D.

AGENDA REPORT ITEM: New Business

PROJECT: **Bus Shelter Expansion Project SR 520**

Requested Action: **Approve Bus Shelter Expansion Project Budget**

Summary Explanation & Background:

An inspection was made by Brevard County Facilities representative Michael McGrew of the 20/20 Media Bus Shelters on SR 520 to determine if it was prudent to renovate the existing shelters. His report/ recommendations and are as follows:

- It would be very difficult, if not impractical - to retrofit lighting underneath the roof of the 20/20 shelters.
- It would be necessary for a new concrete pad to be installed at each site to accommodate a Big-Belly Trash can.
- If we kept the old shelters it would be necessary to prep and paint same, following all of the proper procedures.
- It would be necessary to separately quote work to locate source, remove, spec and replace shelter panels with perforated aluminum, to fit, and paint same, if not preformed to size needed.
- There are a lack of replacement parts available for the existing shelters. (one was recently damaged by an automobile):

✓ Mr. McGrew recommended that we should start from scratch.
✓ He advised to get started we need to move forward with the engineering via a work order.
✓ This would provide consistency and maintain our image/brand of shelters through our highest use corridor
✓ Our interior solar powered and pole lighting deters crime and that is a core mission of MIRA,
✓ We could avoid the potential for bad PR for MIRA if a crime occurs in their unlit shelter, and with no lighting.
✓ Replacing the 20/20 bus shelters would be similar to the costs associated with Kiwanis Park and MI Library shelters (the other 2 bus shelters we collectively built already had pads that were installed by FDOT). The cost of those 2 shelters averaged out to $61,648 per shelter.

The engineering line item included on each site would be $5,130. The Sunoco Station shelter is not ADA compliant. Will to make this site ADA accessible. This would be an additional 10K plus contingency of 10%. **For the Sunoco Station site, Mr. McGrew estimated an additional 10K. Mr. McGrew stated that we also needed to add a 10% contingency.**

Preliminary Cost Estimate will be **$246,592** plus an **additional $4,000 in engineering fees** plus an **additional $10,000 for the Sunoco Station shelter** engineering/site work. **Subtotal is $260,592 plus 10% contingency of $26,059 = $286,651 total for all 4 shelters, or an average per shelter estimate of $71,663.**

Of the $286,651 estimate, Larry proposed that Space Coast Area Transit contribute a total of $40,059 for MIRA to take over/replace all 4 – 20/20 shelters, with MIRA funding $246,592, or an average of $61,648 per each of 4 shelters, which was the average cost of the Kiwanis Park and MI Library shelters from the last go around. Any additional cost overrun would be paid by MIRA. Space Coast Area Transit Director Terry Jordan is reviewing the possibility of contributing $40,059 to the project.

Also, for discussion purposes, there will be a need for a shelter at the upcoming Health First project, as well as a need on SR 520 at the House of Home on both sides of the street.

Fiscal Impact: $286,651 - $471,595 subject to the number of shelters we install on SR 520.


MERRITT ISLAND
REDEVELOPMENT AGENCY
Welcome!
MERRITT ISLAND

	Newfound Harbor	Walmart	Kiwanis Park	MI Library	
General Condition	$ 6,770.79	$ 6,770.79	$ 6,770.79	$ 6,770.79	
Can Const Fee	$ 8,594.13	$ 8,594.13	$ 8,594.13	$ 8,594.13	
Asbuilt	$ 250.00	$ 250.00	$ 250.00	$ 250.00	
Locates				$ -	
MOT	$ -	$ -	$ 544.46	$ 544.46	
Demo & Concrete	$ 4,875.00	$ 4,875.00	$ 9,500.00	$12,646.00	
Sitework	$ 646.67	$ 646.67	$ 646.67	$ 2,579.29	
Bus Shelter & Accessories	$ 10,279.50	$10,279.50	$ 10,279.50	$10,279.50	
Bike Repair Station	$ 1,342.66	$ 1,342.66	$ 1,342.66	$ 1,342.66	
Solar Lightpole	$ 6,447.25	$ 6,447.25	$ 6,447.25	$ 6,447.25	
	$ 39,205.99	$39,205.99	$ 44,375.45	$49,454.07	$ 172,241.51
WM Trash Cans	$ 6,405.76	$ 6,405.76	$ 6,405.76	$ 6,405.76	
Permits	$ 905.10	$ 905.10	$ 950.56	$ 1,001.48	
Terracon	$ 268.75	$ 268.75	$ 268.75	$ 268.75	
Design thru Canaveral	$ 5,129.69	$ 5,129.69	$ 5,129.69	$ 5,129.69	
	$ 51,915.29	$51,915.29	$ 57,130.21	$62,259.75	$ 223,220.55
Fac Fee	$ 1,953.18	$ 1,953.18	$ 1,953.18	$ 1,953.18	
	$ 53,868.47	$53,868.47	$ 59,083.39	$64,212.93	$ 231,033.27 Total Proj Cost

MERRITT ISLAND
REDEVELOPMENT AGENCY

MERRITT ISLAND REDEVELOPMENT AGENCY
June 24, 2021

ITEM IV. A.

AGENDA REPORT ITEM: Ongoing/Old Business
PROJECT: Griffis Landing Projects
Requested Action:
Summary Explanation & Background:
• Doc's Bait House • Fuel Dock's
Fiscal Impact:
Exhibits Attached:

MERRITT ISLAND
REDEVELOPMENT AGENCY

MERRITT ISLAND REDEVELOPMENT AGENCY
June 24, 2021

ITEM IV. B.

AGENDA REPORT ITEM: Ongoing/Old Business
PROJECT: Creative Services RFP
Requested Action:
Summary Explanation & Background:
Fiscal Impact:
Exhibits Attached:

MERRITT ISLAND
REDEVELOPMENT AGENCY

MERRITT ISLAND REDEVELOPMENT AGENCY
June 24, 2021

ITEM IV. C.

AGENDA REPORT ITEM: Ongoing/Old Business
PROJECT: Stakeholders Meeting for Redevelopment Plan Update
Requested Action: Review & Discuss Next Steps
Summary Explanation & Background:
Fiscal Impact:
Exhibits Attached:

MERRITT ISLAND
REDEVELOPMENT AGENCY

MERRITT ISLAND REDEVELOPMENT AGENCY
June 24, 2021

ITEM IV. D.

AGENDA REPORT ITEM: Ongoing/Old Business
PROJECT: Veterans Memorial Donor Landscaping Plan
Requested Action: Review
Summary Explanation & Background:
Fiscal Impact:
Exhibits Attached:

Date: 06.15.21

PLANT MATERIAL

TREES & PALMS

QTY	BOTANICAL NAME	COMMON NAME	INSTALLED SIZE	SPECIFICATIONS	SPACING	UNIT PRICE	TOTAL
2	*Bucida buceras 'Shady Lady'*	Black Olive 'Shady Lady'	45G	12' ht x 5' spd x 2.5" cal	As Shown	$675.00	$1,350.0
4	*Quercus virginiana*	Live Oak	45G	13'-14' Ht. x 5' Spd.; 2.5" - 3" Cal.; Lancaster	As Shown	$675.00	$2,700.0
2	*Conocarpus erectus 'sericeus'*	Silver Buttonwood Standard	30G	9' Ht. x 3' Spd. X 1" Cal.	As Shown	$375.00	$750.0
6	*Acer rubrum 'Florida Flame'*	Red Maple 'Florida Flame'	45G	12' ht x 5' spd x 2.5" Cal	As Shown	$400.00	$2,400.0
3	*Delonix regia*	Royal Poinciana	30G	11'-12' ht x 5' spd x 1.5" Cal	As Shown	$375.00	$1,125.0
14	*Pinus elliottii 'Densa'*	Slash Pine 'Densa'	30G	9' Ht. x 3' Spd. X 1" Cal.	As Shown	$350.00	$4,900.0
2	*Peltophorum pterocarpum*	Yellow Peltophorum	30G	10'-12' ht x 4' spd x 2" Cal	As Shown	$400.00	$800.0
						Sub-Total:	**$14,025.0**

BAMBOO GARDEN

TREE	BOTANICAL NAME	COMMON NAME	INSTALLED SIZE	SPECIFICATIONS	SPACING	UNIT PRICE	TOTAL
A	*Bambusa eutuldoides viridi-vittata*	Asian Lemon Bamboo	15G	9' - 12' Ht. w/ 8+ Canes	As Shown	$240.00	$240.0
B	*Bambusa eutuldoides viridi-vittata*	Asian Lemon Bamboo	15G	9' - 12' Ht. w/ 8+ Canes	As Shown	$240.00	$240.0
C	*Bambusa eutuldoides viridi-vittata*	Asian Lemon Bamboo	15G	9' - 12' Ht. w/ 8+ Canes	As Shown	$240.00	$240.0
D	*Bambusa eutuldoides viridi-vittata*	Asian Lemon Bamboo	15G	9' - 12' Ht. w/ 8+ Canes	As Shown	$240.00	$240.0
E	*Bambusa eutuldoides viridi-vittata*	Asian Lemon Bamboo	15G	9' - 12' Ht. w/ 8+ Canes	As Shown	$240.00	$240.0
F	*Bambusa chungii*	Tropical Blue Bamboo	15G	15' - 20' Ht. w/ 12-15 Canes	As Shown	$450.00	$450.0
G	*Bambusa chungii*	Tropical Blue Bamboo	15G	15' - 20' Ht. w/ 12-15 Canes	As Shown	$450.00	$450.0
H	*Bambusa chungii*	Tropical Blue Bamboo	15G	15' - 20' Ht. w/ 12-15 Canes	As Shown	$450.00	$450.0
I	*Bambusa textilis mutabilis*	Emerald Bamboo	15G	14' - 16' Ht. w/ 8-12 Canes	As Shown	$375.00	$375.0
J	*Bambusa textilis mutabilis*	Emerald Bamboo	15G	14' - 16' Ht. w/ 8-12 Canes	As Shown	$375.00	$375.0
K	*Bambusa textilis 'Gracilis'*	Graceful Bamboo	15G	14' - 16' Ht. w/ 8-12 Canes	As Shown	$375.00	$375.0
L	*Bambusa textilis 'Gracilis'*	Graceful Bamboo	15G	14' - 16' Ht. w/ 8-12 Canes	As Shown	$375.00	$375.0
M	*Bambusa textilis 'Gracilis'*	Graceful Bamboo	15G	14' - 16' Ht. w/ 8-12 Canes	As Shown	$375.00	$375.0
						Sub-Total:	**$4,425.0**

MISCELLANEOUS LANDSCAPE ITEMS

		UNIT PRICE	TOTAL
8	CY_Planting Mix- 33% Clean Sharp Sand, 33% Florida Peat, 33% Well-rotted Wood Chips/Compost	$50.00	$400.0
660	SF_Mulch - Pine Straw; Installed 3" Depth; 5' Ring; ±20 sf x (33) trees	$0.45	$297.0
1	Long Term Landscape Maintenance / County Fee		$5,000.0
1	Design Fee		$2,900.0
1	Brevard County Bid Acquisition Fee		$2,500.0
5	10 LB Bags_Terra Sorb; [(4) 3 OZ packets per tree/bamboo] Mix into backfill material before backfilling.	$100.00	$500.0
	1 Year Establishment Period - Irrigation and Maintenance of New Installed Landscape		$8,500.0
		Sub-Total:	**$20,097.0**

Bracing, Guying, Staking & Fertilizing is to be included in the unit price for installed plant material;
This estimate reflects current market pricing as of the date listed and is subject to change.

* All material calculations are based on measurements from AutoCAD drawings and do not include shrinkage, cuts & waste, etc. Contractor is responsible for measuring & verifying quantities/calculations for the project.

Total: $38,547.0

MERRITT ISLAND
REDEVELOPMENT AGENCY

MERRITT ISLAND REDEVELOPMENT AGENCY
May 27, 2021

ITEM V.

AGENDA REPORT ITEM: Reports and Presentations
PROJECT: Board Reports
Requested Action: Reports from Staff and Board Members
Summary Explanation & Background:
Larry Lallo, Executive Director Cindy Thurman, Land Development Manager Justin Caron, Assistant County Attorney Marcus Herman, Chairman Eddie Lebron, Vice Chairman Andy Barber, Board Member Wendy Ellis, Board Member Jack Smink, Board Member Jack Ratterman, Board Member Nicole Morgan, Board Member
Fiscal Impact: None
Exhibits Attached: